



## *Sudanese American Medical Association*

### **Request for Proposal (RFP): Emergency Food Security Grant for Darfur, Sudan**

Date: May 18, 2025

Submission Deadline: May 31, 2025

Grant Amount: \$5,000

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### **Background**

SAMA is a U.S.-based nonprofit organization committed to delivering lifesaving humanitarian aid and health-focused support across Sudan. In response to the escalating humanitarian crisis in **Darfur, Sudan**, due to ongoing conflict and displacement, SAMA is expanding its **food security interventions** to address urgent needs.

SAMA has previously supported food security interventions in regions such as Gedarif, White Nile, and Khartoum, reaching thousands of internally displaced persons with lifesaving meals

### **Purpose of the Grant**

This grant aims to support **local nonprofit organizations operating in Darfur** that are addressing food insecurity among internally displaced persons (IDPs). The grant seeks to enhance access to basic nutrition and lifesaving food interventions in displacement camps.

### **Scope of Work**

Applicants are to address **one or both** of the following focus areas:

- 1. General Food Distribution**

Provide food items to displaced families and communities residing in IDP camps across Darfur.

- 2. Therapeutic Nutrition for Malnourished Groups**

Deliver targeted nutrition interventions for high-risk groups (e.g., children under 5, pregnant/lactating women, elderly), including therapeutic foods and supplements



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### **Principles and Ethical Guidelines**

All applicant organizations and grant activities must adhere to SAMA's core humanitarian principles. These principles guide our work and are mandatory for all partners receiving support:

#### **1. Political Neutrality**

SAMA is a non-partisan, humanitarian organization. Grant recipients must maintain **strict political neutrality** throughout the implementation of this project. Activities must not support or oppose any political or military group or agenda, and the assistance must be delivered solely based on need.

#### **2. Inclusivity**

Grantees must ensure **equitable access** to food and nutrition support, regardless of ethnicity, gender, age, religion, displacement status, or political affiliation. Efforts should be made to reach the **most vulnerable**, including women-headed households, children, persons with disabilities, and elderly individuals.

### **Eligibility Criteria**

Applicants must:

- Organizations must agree to adhere to SAMA's reporting standards and ethical guidelines outlined in this RFP
- Be a **registered local nonprofit** operating in Darfur.
- Demonstrate experience in **food security or humanitarian relief**.
- Have the capacity to manage funds and submit reports in a timely and transparent manner.
- Be able to implement the project within a **1-month timeframe**.

### **Required Documents**

Applicants must submit the following documents along with their proposal to be considered eligible for this grant:



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### 1. **Proof of Legal Registration**

- A copy of the organization's official registration certificate or equivalent document confirming its legal status and operation in Sudan.

### 2. **Full Project Proposal**

- A complete proposal that includes all components outlined under the "Proposal Requirements" section of this RFP.

### 3. **Valid ID of the Applicant**

- A scanned copy of a government-issued photo ID (e.g., national ID, passport) of the individual filling out and submitting the application on behalf of the organization.

## **Proposal Requirements**

Proposals must include the following:

- Organization Overview: Mission, registration status, relevant experience, and target communities.
- Project Description:
  - Objectives
  - Target population
  - Key activities
  - Geographic area of implementation
- Implementation Plan: Timeline and staffing structure.
- Monitoring & Evaluation (M&E): How impact will be measured.
- Budget Breakdown: A line-item budget for the \$5,000 grant.
- Risk Management Plan: Outline of challenges and mitigation strategies.
- Proposals should not exceed 2-3 pages and must be submitted in PDF format.

## **Timeline**

The grant process and implementation period will follow the timeline below:

<b>Milestone</b>	<b>Date</b>
RFP Release Date	May 18, 2025
Proposal Submission Deadline	May 31, 2025
Grant Award Notification	June 1, 2025



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Release of Funds	June 1, 2025
Project Implementation Period	June 1–30, 2025
Final Report Due	June 30, 2025

### **Reporting Requirements**

The selected grantee is required to submit a comprehensive **final report** by **June 30, 2025**. The report must include the following components:

- **Narrative Review:**  
A detailed description of the activities conducted, the timeline of implementation, and any challenges encountered.
- **Outcomes of the Activities:**  
A summary of the results achieved, including:
  - Number of beneficiaries served
  - Age and Gender breakdown of the beneficiaries
  - Details of the IDP camps covered
  - Number of meals delivered
  - Quantity and type of food distributed
- **Financial Report:**  
A complete financial statement showing how the \$5,000 grant was spent, with itemized budget lines and receipts where possible.
- **Visual Documentation:**
  - **High-quality photos** of key activities, clearly labeled
  - **Short video clips** (1–2 minutes each), ideally showing beneficiary feedback, food distribution, or therapeutic nutrition sessions
- Final reports should be submitted in PDF format and include photos and videos as google drive folder link



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