



Sudanese American Medical Association

Emerging Leaders ECHO SuperHub (Voluntary Positions)

About Project ECHO	1
About SAMA Superhub	1
Duration	2
Available Roles	2
Eligibility Criteria	2
Training and Development	3
Opportunities	3
Data Ownership & Confidentiality	3
Time Commitment	4
Evaluation	4
Evaluation Criteria	4
Performance Concerns	4
Enrollment Process	5

The Sudanese American Medical Association (SAMA) is excited to invite two passionate young professionals to join our Emerging Leaders Program as part of our SAMA Superhub team. This is a unique volunteer opportunity to become part of the global Project ECHO movement, helping democratize knowledge and expand access to quality healthcare and education across underserved communities.

About Project ECHO

Founded by the University of New Mexico, Project ECHO envisions a world where life-saving best practices are available to every person, no matter their circumstance. Through its revolutionary model, Project ECHO empowers institutions to train and mentor others virtually, building the capacity of health systems worldwide to deliver high-quality care.

About SAMA Superhub

SAMA joined the Project ECHO network as a hub in 2021. In 2025, SAMA was recognized as a Superhub, gaining the responsibility to recruit, train, and support new



Sudanese American Medical Association

ECHO partners across Africa and the Middle East. This recognition affirms our commitment to expanding knowledge-sharing systems that impact health and humanitarian development.

Duration

- Start Date: October 1st 15, 2025
- End Date: May 26, 2026
- Voluntary Position

Available Roles

We are recruiting two volunteer leaders to serve in the following roles:

1. Partner Launch Training (PLT) Coordinator

You will support new organizations in their onboarding process to join the ECHO network.

Responsibilities:

- Organize PLT virtual sessions for new partners.
- Develop and manage training schedules and agendas.
- Coordinate with learners and subject matter experts.
- Liaise with the Project ECHO global team as needed.

2. Monitoring & Evaluation (M&E) Coordinator

You will be responsible for tracking and improving the impact of the SAMA Superhub and its supported partners.

Responsibilities:

- Design M&E framework
- Track PLTs and ECHO programs using the IECHO analytics platform.
- Produce monthly progress reports and evaluations.
- Support partner organizations in building their own M&E capacity.



Sudanese American Medical Association

Eligibility Criteria

Essential:

- Age: 18–30 years
- U.S.-based legal status
- Open to all backgrounds, regardless of race, religion, ethnicity, or national origin
- Willing and able to collaborate virtually with global peers
- willing to mentor and support research projects
- Excellent communication and collaboration skills
- aligns with SAMA's values of excellence, integrity and kindness
- pleasant and easy to work with
- keeps a deadline
- professional

Desirable:

- Previous publication experience
- Previous Project ECHO experience

Training and Development

Volunteers will receive the following training upon onboarding:

- SAMA onboarding for new staff, interns, and volunteers
- Monitoring & Evaluation Training
- Partner Launch Training (PLT)
- ASU Academic English certification (if no English language certificate)
- Training in RedCap - Electronic Data Capture
- Elsevier training in Research

Opportunities

- Participate in Project ECHO-related research projects
- Attend Project ECHO conferences and events
- Build professional networks in global health and education
- Gain recognition as an emerging leader contributing to global knowledge equity



Sudanese American Medical Association

Data Ownership & Confidentiality

All data generated as part of SAMA's engagement with Project ECHO is the exclusive property of SAMA. Volunteers must maintain strict confidentiality and are not permitted to use the data for personal research or other purposes.

Time Commitment

- Weekly team meeting: Saturdays - TBC
- Flexible hours: Completion of assigned online tasks and coordination activities

Evaluation

All Emerging Leaders will undergo periodic evaluations by SAMA leadership at four key milestones:

- 1-month evaluation
- 3-month evaluation
- 6-month evaluation
- Final end-of-term evaluation

These evaluations aim to ensure alignment with SAMA's values and objectives and to support professional growth.

Evaluation Criteria

Evaluations will be based on:

- Adherence to SAMA's values and policies demonstrating excellence, integrity, kindness, professionalism, and respect for confidentiality.
- **Commitment and Reliability**
 - Regular attendance at weekly team meetings
 - Timely completion of assigned tasks
- Ability to work well with team members and global partners

Performance Concerns

- Volunteers who demonstrate poor performance in an evaluation (e.g., breached policies, missed meetings, incomplete tasks, lack of professionalism) will receive a formal warning.



Sudanese American Medical Association

- Volunteers with two consecutive poor evaluations will be terminated from the program.

SAMA leadership remains committed to supporting all volunteers with feedback and guidance to help them thrive in their roles.

Enrollment Process

1. Submit an application form (link to be provided)
 - a. Includes consent to conduct a background check
2. Sign the volunteer agreement form
3. Complete onboarding training modules
4. Shortlisted candidates will be invited to join the weekly team meeting at 8:00 a.m. Central Time to gain a better understanding of how the organization operates.
5. Phone interview with Executive Director
6. background check
7. Sign contract